

July 2020 Issue

THE PRESIDENT'S MESSAGE...



IFMA Richmond,

As we continue to learn something new every day about how our lives will look with COVID19, IFMA RVA has been active in supporting the facilities management community. We have hosted 4 round table events the past couple of months to look at how we get back to “somewhat normal” in our buildings and daily interactions. We’ve discussed security, HVAC, building systems, re-occupancy, operations and preventive maintenance to name a few. Thank you to all of our SME’s who provided guidance and lessons learned to the group. Thank you to Maureen Roskoski for her hard work in pulling those together and leading the discussion.

Excellent news for yet another step in getting back to normal. We are having our first LIVE AND IN PERSON membership meeting in July! See the newsletter for all the details. I hope to see many of you there.

With that being said, we will also move forward with announcing the new slate for the Board of Directors, having a vote, and inducting the new slate at July’s meeting! So please come out and support the group in July.

I am happy we are able to start getting back to normal. I appreciate you all tolerating me for an additional month past my elected presidency. I am excited to hand the baton over to Andy Baker and the new board for our 2020-2021 year. It has been a crazy time to be in leadership. I truly appreciate all of board members who have served with me this past year and who will continue to serve IFMA RVA moving forward. I could not have gotten this far without the continued support of all the other fabulous board members currently serving.

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Visit our Local Chapter Web Site

www.ifmarva.org

MEETINGS

July 2020 Membership Meeting

Date: July 14, 2020

Time: 5:30 pm

Place: Trolley House/Groovin’ Gourmets

Program: Social

Cost: Certified Members \$15, Members \$25
Non-Members \$50

RSVP: Thursday July 9th

Next Board Meeting:

Date: Tuesday, July 7th, 2020

Time: 4:30 pm

Place: Fast Signs

Next Membership Meeting:

Date: Tuesday, August 11, 2020

Time: 5:30 pm

JUNE MEETING REPORTS

by Ashley Hawks Medlin

2019/20 Board of Directors

OFFICERS

President

Blake Bishop - 804-822-1242
michael.b.bishop@dominionenergy.com

Vice President

Andrew Baker - 252-725-0457
andrew.baker@pauldavis.com

Secretary

Michael Calkins - 804-822-4350
michael@trolleyhouseva.com

Treasurer

Rob White - 804-624-1977
rob.white@fastsigns.com

Immediate Past President

Adam Larsen - 804-624-0356
Adam.Larsen@allegion.com

CHAPTER ADMINISTRATORS

Adam Larsen—Administration

Adam.Larsen@allegion.com

Steve Weeks—Technical Support

sweeks@amstedrail.com

COMMITTEE CHAIRS

Membership

Allen Hurt
randall.hurt@comfortsystemsusa.com
Chris Worley
cworley@priorityelevator.com

Programs

Ashley Hawks Medlin
ashley.hawks@jci.com

Sponsorship

Brian Workman
BWorkman@MOII.com

Social Media/Web Site

Steve Weeks
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Public Relations

Lloyd J. (Bud) Vye, R-CFM
bdvye@comcast.net

Newsletter

G. R. (Ranny) Robertson, R-CFM
grrjr41@gmail.com

Hospitality

Mary Harris
mharris@permitzip.com

Professional Development

Maureen Roskoski, CFM, SFP
maureen.roskoski@feapc.com

Golf Tournament

Tim Hume, CFM
timh5427@gmail.com

Over the last three weeks, the IFMA RVA chapter hosted two more virtual FM roundtable meetings. Our second session, in our series of four on “The Road to Reopening”, was on ‘security and safety’ and we discussed how facility managers are handling ensuring the safety of their buildings. Discussions included how facility managers are warranting only essential personnel are entering their buildings and types of security changes they’ve had to make to abide by phase one regulations. We also discussed what changes in visitor management and general building admittance are anticipated, and what kind of procedures we are seeing with emerging technologies like temperature sensing cameras and occupancy-limiting access control systems. Challenges we heard about included distinguishing between people who are supposed to come into the facilities and people who are not, as well as health screening challenges, as in the case of Sherry Grady at Westminster Canterbury. Other FM’s shared how they are using screening stations to take temperatures and other precautions such as staying in your vehicle during deliveries, to ensure the safety of their facilities. A big concern included hourly staff members who may come to work with a fever because they can’t afford not to work. Some facilities, such as Steve Weeks at AmstedRail, have taken measures to eliminate this risk by providing those employees with 60% pay during sick leave. Other facilities have been using a phased approach in coming back by controlling when people are allowed to come back by using security gates and access control systems.

In our third session, on ‘operations and maintenance,’ we discussed how facility managers are making sure their building systems are functioning and ready to handle full occupancy. We also discussed how others have been keeping up with their preventative maintenance and if changes need to be made to their current plans or systems due to lack of maintenance and occupancy. Discussion topics resonated a lot around the idea of using UV lights to kill bacteria and if there’s any validity to using them in the HVAC systems. While we wait for ASHRAE to release updates in regards to COVID studies, HVAC, and air circulation, some facilities are being precautionous and installing these UV lights and running their air handling units longer to flush out any contaminants that may be in the air.

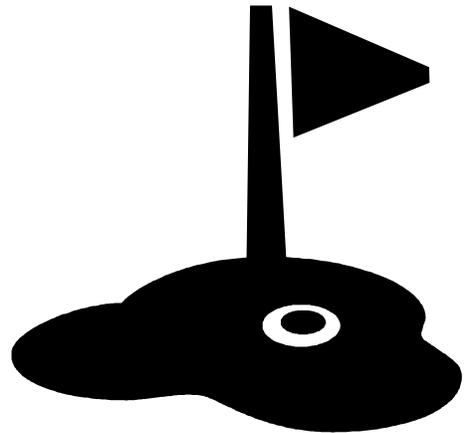
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27th ANNUAL RICHMOND IFMA GOLF TOURNAMENT

Monday
SEPTEMBER 21, 2020
Hermitage Country Club

LET'S LOOK FORWARD AND
SAVE THE DATE FOR SOME FUN AND
FELLOWSHIP FOR GREAT CAUSES!!



FM Roundtable: Roadmap to Re-opening

1st Session: Cleaning

- 1st breakout session: What level of cleaning is being conducted in your building now with limited people? What challenges are you having?
- 2nd breakout session: What are your concerns about cleaning once the buildings re-open?

2nd Session: Security

- 1st breakout session: How are you handling ensuring only essential or required personnel are in your facility now? What security changes did you make?
- 2nd breakout session: What changes do you anticipate with visitor management procedures? Any technology or systems you are considering?

3rd Session: Operations & Maintenance

- 1st breakout session: How can we make sure our building systems are functioning and ready to handle full occupancy? What systems are of most concern to you (mechanical systems, water systems)?
- 2nd breakout session: Do we need to update our facilities plan? Have you been able to keep up with preventive maintenance? Have maintenance projects been put on hold or accelerated?

4th Session: Occupancy Considerations

- 1st breakout session: If we need to maintain social distancing for a period of time when we re-open, how will you modify your spaces or limit people interaction?
- 2nd breakout session: How can we make sure that data from people working remotely is integrated into existing data infrastructure? Are you considering going more digital (digitizing documents, drawings, using more technology)?

These have been excellent sessions and you still have time to catch Session #4 scheduled for 4 pm on June 30th. If you have not attended earlier sessions, you can read the summary on page 2 of this issue.

To register for Session 4 , please see the flyer sent out Monday or

go to <https://my-site-102912-106516.square.site/>

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Concerns in terms of HVAC included trying to sift through all of the emerging “recommendations” and figure out what is the most beneficial and cost effective to do in the short term to prepare for re-occupancy. Challenges for large occupancy spaces, as Kenny Schultz with Permit Zip noted, are going to be trying to control anything from an engineering standpoint, as in bringing in more outside air or making changes the building load. In discussing what systems are the most concern to the facility managers, Jared Howe with Dominion Energy mentioned his furniture systems. While it may not be what comes to mind initially when discussing “systems,” and making changes to existing systems, he brought up a great point about figuring out how they are going to fully occupy their buildings again with the modern models of furniture systems of low profile walls and collaborative work spaces. Some facilities have been operating as usual while others have reduced operation completely. Regardless of occupancy, important tips included rechecking systems while buildings are shut down or less occupied to make sure nothing has changed or gotten out of whack. Facility managers might also consider flushing the water systems if they’ve been shut down and ensuring that all of the maintenance has been done so there’s no concern about bacteria building up.

The Zoom meetings have been a great way to check in with our fellow IFMA members and hear from our facility managers about how they are currently handling operating within their facilities and preparing for the ‘new normal.’ As we have several businesses open for business again or preparing to bring more employees back into the office, it has been great to hear what these professionals plan to do and bounce ideas off one another. We encourage you to join us on June 30th for our final topic on “occupancy considerations.” We will discuss social distancing requirements and social interaction, modifying interior workspaces, and looking to the digital future of the workplace; are companies going to go more digital with working from home, virtual meetings, and digitizing documents and drawings? Keep your eye on your email for a link to register in the coming week!

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Thank you to all of you. Thank you to our membership who has continued to support the organization even in an unprecedented time. And a last special thank you to Bud Vye for his many years of service to IFMA RVA. You will be missed.

I hope everyone continues to stay safe as we work to reopen and reoccupy!

-Blake

MEMBERSHIP CORNER

Adam Larsen—Chapter Administration

On behalf of the Chapter Board, “Thank You” to the following for renewing/rejoining this month*

Craig Rankin

CP Rankin Roof Management & Contracting
ifma@cprankin.com

Brandon Mosby

J+J Flooring Group

brandon.mosby@jjflooringgroup.com

Shannan Kujawski

milliCare by EBC Carpet Services

shannank@ebcusa.com

*New and renewing members listed since previous publication. Current as of the time of writing.

A Note from the Editor

As noted in the last Issue, this will be my last official newsletter as your editor. As noted on the front of this edition, we are celebrating our 36th year as an IFMA Chapter. Over that time there have been only 5 editors. They were Tom Jarrett, a founding member of RFMA, Bud Vye, Hal Downing, Shelli Brady and myself. I took it over in 1998. Richmond Facilities Management Association (RFMA) was the original facilities organization in Richmond that preceded our association with IFMA by about 2 years. Our formation meeting was held in the Bank of Virginia basement conference room at 8th and Main in November of 1982. Now look at us today!

Of the original six founding members, Tom Jarrett, Rhonda Poindexter, Jere Dennison, John Gordon and John McElwee, I am the only one still active in our association as the FM for a local Church. Just a bit of history in case you were wondering.

I hope the newsletter was informative and kept you involved in the organization. I'm sure our next editor, Steve Weeks, will endeavor to do the same. I'm anxious to see the new publication.

Ranny Robertson, Retired CFM

Visit our Local Chapter Web Site

www.ifmarva.com

IFMA Richmond Board Members – July 1, 2020 through June 30, 2021

President – Andrew Baker, Paul Davis Restoration

Vice President – Chad Bishop, ServiceMaster Clean

Secretary – Michael Calkins, Trolley House Refreshments & Groovin' Gourmets

Treasurer – Rob White, Fastsigns

Past President – Blake Bishop, **FMP**, Dominion Energy

Membership – Mary Crawford, ServiceMaster Clean

Programs – Ashley Hawks, Johnson Controls

Hospitality – Mary Harris, PermitZIP

Public Relations – Sherry Grady, Westminster Canterbury Richmond

Social Media and Newsletter – Steve Weeks, **MCM, CFM, FMP**, Amsted Rail

Professional Development – Jim Mallon, **CFM**, Retired

Sponsorship – Brian Workman, MOI

Golf Tournament – OPEN

Founding Member Advisor – Ranny Robertson, **CFM**, Retired

This is the proposed list of Officers and Board Members for the 2020 — 2021 Year.

Due to our inability to have meetings for the last four months, these positions will be introduced, voted on and take the oath of office at the July Members meeting.

Additional nominations from the floor may be made if the person nominated accepts the nomination and agrees to serve prior to the vote.



JULY MEMBERSHIP MEETING *“Welcome Back” Mixer*

WHEN: July 14, 2020 5:30-7:30pm
(Rain Contingency Date: July 21, 2020)

WHERE: Trolley House/Groovin’ Gourmets
8501 Sanford Drive
Richmond, VA 23228

We’re excited to announce that we’ll be having our first in-person gathering since March! In accordance with phase II regulations, we will **limit registrations to 50 people**, so be sure to register early to secure your spot. We will be having an outdoor gathering in the parking lot at Trolley House/Groovin’ Gourmets and will have tents set up for shade, food, beverages, cornhole, music, and of course, sanitation stations everywhere! We will be conducting our overdue 2020-2021 Board inductions and taking care of some other chapter business. We hope you will join us for some fun, see some familiar faces, and catch up with everyone on their quarantine stories and facility experiences.

Keep an eye out closer to the date—if there is inclement weather we will send an out an email announcing if we will postpone to the following week.

If your company would like to sponsor this membership mixer, please reach out to Brian Workman (bworkman@moii.com) for an opportunity to showcase your company during the event.

Time: 5:00pm-7:30pm
RSVP by: Thursday, July 9th, 2020 **RSVP at** www.ifmarva.com

Cost*:

Certified Members: \$15	* Registrations are required prior to event.
Members: \$25	* Payments will be accepted at the door
Non-Members: \$50	Questions? Contact Ashley.Hawks@jci.com or Adam.Larsen@allegion.com

Thank you to our Annual Chapter Sponsors!



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